



ANNUAL GENERAL MEETING

Wednesday 27 November 2019, 8.45 pm

Craigswood Sports Centre, Livingston

Agenda

- Chairperson's report
- Approve minutes of previous AGM
- Financial report
- Review membership fees
 - *(1 session p/w - £16 p/m; 2 sessions p/w - £23 p/m; 3 sessions p/w - £25 p/m)*
- Election of charity trustees
 - *(Alistair Dalglish, Debbie Mairs, Julia Morris, Marion Fairley, Viv Allison)*
- Appointment of independent examiner
 - *(Ceri Jackson)*
- Consider any motions submitted
 - *(Changes to Constitution proposed by Board of Trustees – see appendix)*

Changes to Constitution proposed by Board of Trustees

Clause 2	<p>Current Clause</p> <p>The principal office of the organisation will be in Scotland (and must remain in Scotland), and operate in Livingston, West Lothian and shall be affiliated to the governing body – Scottish Athletics.</p> <p>Proposal - Clause to be changed to:</p> <p>The principal office of the organisation will be in Scotland (and must remain in Scotland), and operate in West Lothian and shall be affiliated to the governing body – Scottish Athletics.</p> <p>Rationale</p> <p>Removal of Livingston to reflect that club operates across West Lothian</p>
Clause 29	<p>Current Clause</p> <p>The board must arrange a meeting of members (an annual general meeting or "AGM") in each calendar year.</p> <p>Proposal</p> <p>Remove this clause and renumber subsequent clauses.</p> <p>Rationale</p> <p>To allow more freedom in scheduling board meetings following change of year end. Clause 30 will remain and be renumbered as 29 will ensure that board meetings are held at least every 15 months.</p>
Clause 87	<p>Current Clause</p> <p>No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is five [5] charity trustees, present in person.</p> <p>Proposal</p> <p>No valid decisions can be taken at a board meeting unless a quorum is present; the quorum for board meetings is four [4] charity trustees, present in person.</p> <p>Rationale</p> <p>To ensure that board meetings are quorate.</p>
Clause 113	<p>Current Clause</p> <p>The Treasurer keeps correct accounts showing the financial affairs of the Club and must arrange for their scrutiny by an independent financial examiner at the end of the financial year – 31st October.</p> <p>Proposed Clause</p> <p>The Treasurer keeps correct accounts showing the financial affairs of the Club and must arrange for their scrutiny by an independent financial examiner at the end of the financial year – 31st March.</p> <p>Rationale</p> <p>To update constitution to reflect current year end.</p>