

AGM MINUTES

Tuesday 27 February 2024, 7.30 pm
Inveralmond Community High School, Livingston

1. Attendees

See separate sheet.

2. Chairperson's Welcome

The start of the meeting was delayed by 10 minutes until the required quorum was met. Carrie-Anne Tugman (CT) suggested that future meetings may help remotely to make attendance easier.

CT welcomed everyone to the meeting. CT thanked the coaches, coaching assistants, jog leaders, team managers, trustees, officials, staff, parents, and everyone else who has helped for their contribution to the club over the last few years. CT acknowledged how reliant the club is on volunteers giving up their free time for the benefit of the club's athletes.

3. Minutes of previous AGM

These were approved with no changes required.

Proposed Liz Power (LP), Seconded Debbie Mairs (DM)

4. Report on Club Activities

CT provided a report on club activities, highlighting [1] individual and team performances over the previous year [2] club records [3] new athlete awards scheme for u9 to u15 athletes with certificates launched last year [4] financial assistance policy.

5. Annual Accounts

CT presented the annual accounts for the year ending 31 March 2023, and highlighted: [1] Scottish Athletics membership and entry costs continue to increase [2] Bus transport costs continue to increase but the number of parents/ athletes using buses is falling [3] several staff vacancies for nine months of this period, which meant our staff costs were significantly lower [4] Overall, for the period the club made a surplus of £19,4479, primarily due to low staff costs [5] expected that in the next financial year, due to higher facility costs, higher SA costs and staff costs are pre-covid levels, the club will breakeven

Proposed Alistair Dalglish (AD), Seconded DM.

6. Review Membership fees for 2024

No changes proposed this year due to current economic climate, so reserves will be used to subsidise membership costs, but CT reiterated that are costs are increasing and there has been no increase since 2019 so it is expected that costs will increase next year.

7. Election of charity trustees

The board are proposing the election of Carrie-Anne Tugman, Alistair Dalglish, Debbie Mairs, Gillian Zelazny, Nick Robshaw, Pauline Macmillan and Liz Power as charity trustees.

Approved by a show of hands.

8. Appointment of independent examiner

The board proposed that Rebus Bookkeeping is re-appointed as the independent examiner of our financial report.

Proposed LP, Seconded DM

9. Consideration of any motions submitted

Honorary Memberships – no objections to proposed honorary memberships for Sandra Hardacre (nominated by CT) and Avril Pearson (nominated by DM)

The formal AGM business concluded at 8.10 pm.